

**Board Agenda**  
**01/10/2021**

**1. Open In Prayer**

**2. Agenda Adjustments**

**3. Reports**

Pastor  
Clerk  
Treasurer  
Finances  
Building  
Lay Delegate

**4. Business**

**New Business**

Plan To Reopen  
Fundraising  
Open Door Gift  
Anniversary

**5. Executive Session**

**YES**

## **Pastor's Report**

### **Abundant Generosity**

We are thankful for those who have supported us throughout 2021. We are looking for ways to cut expenses. We will need to work on fundraising for the 2021. We are thankful for our faithful givers.

### **Authentic Worship**

We celebrated Advent as well as Kwanza. We continue to have a strong online attendance for members. We have picked up a few regular attenders. We have reduced our overall views. We cut back to only those who help with service in attendance in the church building. The big question is when can we open up.

### **Innovative Hospitality**

Congregational care was light in December. I will start connecting again in January.

### **Life Changing Service**

We continue to serve the homeless and those struggling with food scarcity. We have been serving about 50 to 75 people each day that we serve.

### **Purposeful Faith Development**

We finished the book of Revelation and will start Esther in January.

### **New Theme**

**Here is to 2021, creating a new normal.**

*Peace, Pastor Deb*

*New Light MCC is deliberately striving to be the passionately authentic spiritual presence of Christ in the world excluding no one.*

# New Light

A Metropolitan Community Church

<b>Date/Time:</b> 10-11-2020		<b>Location:</b> New Light MCC		<b>Type of meeting:</b>		Board of Director's Meeting.	
<b>Attendees:</b>		<b>Board Members:</b>		<b>Guests:</b>			
Pastor Deb, Bruce Brooks, Harold Gress				David B – minutes taker			
<b>Minutes</b>							
<b>Agenda item # 1:</b>		<b>Opening Prayer - None</b>		<b>Presenter:</b>		Pastor Deb	
<b>Agenda Item # 2:</b>		<b>Agenda Adjustments - None</b>					
<b>Discussion:</b>							
Approved: Pastor Deb 2 <sup>nd</sup> : Bruce B.							
<b>Agenda item # 3A:</b>		<b>Pastor's Report</b>		<b>Presenter:</b>		Pastor Deb	
<b>Discussion:</b>		+ Health Dept. to return, setting up in parking lot					
Approved: Harold G. 2 <sup>nd</sup> : Bruce B.							
<b>Agenda item # 3B:</b>		<b>Clerk Report: Minutes for last meeting</b>		<b>Presenter:</b>		All read	
<b>Discussion:</b>							
Approved: Pastor Deb 2 <sup>nd</sup> : Harold G.							
<b>Agenda item # 3C:</b>		<b>Treasurer's Report: Finances</b>		<b>Presenter:</b>		Harold G	
<b>Discussion:</b>		<p>Finances low but holding our own. Question about trash billing. David W. will be asked.</p> <p>Harold presented a fundraiser with lottery tickets. Jeannie B. suggested. Question about needing gambling license. Checking into. Harold would like to do drawing via FB Live.</p> <p>Harold presented a program from Tech Soup. Grant Station for Non-Profits to research grants.</p>					
Approved: Pastor Deb 2 <sup>nd</sup> : Bruce B.							
<b>Agenda item # 3D:</b>		<b>Building Report</b>		<b>Presenter:</b>		Pastor Deb	
<b>Discussion:</b>		Some Items discussed during New Business. Paint will be bought one bucket at a time. Cleaning day is October 17.					
Approved: Pastor Deb 2 <sup>nd</sup> : Bruce B.							
<b>Agenda item # 3E:</b>		<b>Lay Delegate</b>		<b>Presenter:</b>		Bruce B	
<b>Discussion:</b>		Emails from UFMCC about racial items.					
Approved: -- 2 <sup>nd</sup> : --							
<b>Agenda item # 4A-1:</b>		<b>Old Business: Security on Front Door.</b>		<b>Presenter:</b>		Pastor Deb	
<b>Discussion:</b>		<p>David W. is working on trying to get an estimate on a light.</p> <p>Harold showed an "As Seen On TV" light on the internet.</p>					
<b>Agenda item # 4A-2:</b>		<b>Old Business: Christmas Giving</b>		<b>Presenter:</b>		Pastor Deb	
<b>Discussion:</b>		It was decided that we should do 1 Family (with kids) and 1 Single Older Adult. David B. will contact Kathy Boyd-Mansfield on our decision. Once we get lists David B. will post on Facebook asking for those that wish to donate some items or money to buy items.					
<b>Agenda item # 4A-3:</b>		<b>Old Business: Fundraiser Online</b>		<b>Presenter:</b>		Pastor Deb	
<b>Discussion:</b>		Harold will investigate the Lottery Fundraiser. Pastor Deb will write up a GoFundMe fundraiser and David B. will put it online.					

<b>Agenda Item # 4A-4:</b>	<b>Old Business: Christmas Service</b>	<b>Presenter:</b>	<b>Pastor Deb</b>
<b>Discussion:</b>	Pastor Deb will call a local church. Possibly do something online		
<b>Agenda item # 4B-1:</b>	<b>New Business: Congregational Meeting</b>	<b>Presenter:</b>	<b>Pastor Deb</b>
<b>Discussion:</b>	November 15 – Zoom? November 1 - Budget will be discussed by the BOD and sent out via email to congregation. Reports to be sent to Pastor Deb. Bruce expressed his decision to step away from board and being lay delegate. Will still help with Food & Friends and Communion. Ideas for New Board Member were discussed and will be solicited		
<b>Agenda Item # 4B-2:</b>	<b>New Business: Time Off</b>	<b>Presenter:</b>	<b>Pastor Deb</b>
<b>Discussion:</b>	November 8 - Pastor Deb Off. Teresa T. will preach.		
<b>Agenda Item # 4B-3:</b>	<b>New Business: Craft Bazaar</b>	<b>Presenter:</b>	<b>Pastor Deb</b>
<b>Discussion:</b>	Howard Dunn approached us about doing it for a fundraiser. He will organize the entire bazaar. It was suggested it be done in the Spring, outside.		
<b>Agenda Item # 4B-4:</b>	<b>New Business: All Saints Day</b>	<b>Presenter:</b>	<b>Pastor Deb</b>
<b>Discussion:</b>	Permission was asked to hand out hot dogs. No money needed. Approved.		
<b>Agenda item # 4B-5-8:</b>	<b>New Business: (Building Report)</b>	<b>Presenter:</b>	
<b>Discussion:</b>			
<b>Agenda Item # 4B-9:</b>	<b>New Business: Other Thoughts</b>		
<b>Discussion:</b>			
<b>Agenda Item # 4B-10:</b>	<b>New Business: Praise, Questions, Issues and Concerns</b>		
<b>Discussion:</b>			
<b>Other Information</b>			
Next Meeting – November 1, 2020 Congregational Meeting – November 15, 2020			

## 2020 CONGREGATIONAL MEETING MINUTES

11-15-2020

**In Attendance:** Pastor Deb Coggin, Harold Gress, David Washington, Bruce Brooks, Lou Clingenpeel, Dee Fenninger-Coggin, Eugene Smith, Les Smith, Jamie Coates. Zoom = Natalie Koh. Non-Member: Keith ?

**1. Call to Order and Opening Prayer**

**Pastor Deb Coggin / 2<sup>nd</sup> – Eugene Smith, Moved by Congregation**

**2. Vote for rights of non-members**

**Pastor Deb Coggin / 2<sup>nd</sup> – Harold Gress, Moved by Congregation**

**3. Lay Delegate Report**

**Pastor Deb Coggin for Harold Gress / 2<sup>nd</sup> – Bruce Brooks**

**4. Clerk's Report**

**Pastor Deb Coggin / Motion – David Washington, 2<sup>nd</sup> – Eugene Smith**

**5. Building Report**

**David Washington / Motion – Pastor Deb Coggin, 2<sup>nd</sup> – Eugene Smith**

**6. Vice-Moderator's Report**

**Bruce Brooks / Motion – Eugene Smith, 2<sup>nd</sup> – Harold Gress**

**7. Pastor's Report**

**Pastor Deb Coggin / Motion – David Brechbiel, 2<sup>nd</sup> – Eugene Smith**

**8. Financial Report**

**Harold Gress / Motion – David Brechbiel, 2<sup>nd</sup> – Bruce Brooks**

**9. Closing Prayer**

**Pastor Deb Coggin**

**Motion to Adjourn Meeting by Pastor Deb Coggin / 2<sup>nd</sup> – David Brechbiel**

<b>New Light Metropolitan Community Church</b>		
<b>Statement of Financial Position</b>		
	<b>December 31, 2020</b>	
	<b>Total</b>	
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Bank Accounts</b>		
<b>Building Fund - 3566</b>	<b>0.00</b>	
<b>Escrow - 4577</b>	<b>0.00</b>	
<b>General Fund - 7957</b>	<b>3,312.57</b>	
<b>Total Bank Accounts</b>	<b>\$ 3,312.57</b>	
<b>TOTAL ASSETS</b>	<b>\$ 3,312.57</b>	
<b>LIABILITIES AND EQUITY</b>		
<b>Liabilities</b>		
<b>Total Liabilities</b>	<b>\$ 0.00</b>	
<b>Equity</b>		
<b>Total Equity</b>	<b>\$ 3,312.57</b>	
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$ 3,312.57</b>	



# New Light Metropolitan Community Church

## Budget vs. Actuals

January - December, 2020

	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Over/Under Budget
<b>Revenue</b>														
Fundraising				0.00	0.00		0.00			0.00	0.00	0.00	2,062.10	4,000.00
Roses		55.00											55.00	
Facebook		95.00	50.00			10.00		10.00	40.00		5.00		210.00	
BBQ		570.00	537.00										1,107.00	
Amazon Smile		6.53			5.00						5.35		16.88	
Martins		1.00											1.00	
Resting Place		350.00	80.00	100.00	114.22	105.00	620.00	49.28	120.00	120.00	125.00	80.00	1,863.50	1,000.00
Brick Fundraiser	100.00				100.00								200.00	
Easter Basket Raffle			27.00	171.00									198.00	
Pastor Appreciation Collection										200.00	25.00		225.00	
Hats & Gloves										50.00			50.00	
Christmas Extravaganza											150.00	165.00	315.00	500.00
Regular Gifts and Tithes	3,334.00	10,450.00	3,370.15	3,741.25	5,129.48	3,337.12	3,635.00	3,135.00	2,835.00	4,076.60	4,147.00	5,020.00	52,210.60	48,500.00
<b>Total Revenue</b>	<b>\$ 3,434.00</b>	<b>\$ 11,527.53</b>	<b>\$ 4,064.15</b>	<b>\$ 4,012.25</b>	<b>\$ 5,348.70</b>	<b>\$ 3,452.12</b>	<b>\$ 4,255.00</b>	<b>\$ 3,194.28</b>	<b>\$ 2,995.00</b>	<b>\$ 4,446.60</b>	<b>\$ 4,457.35</b>	<b>\$ 5,265.00</b>	<b>\$ 54,272.70</b>	<b>\$ 54,000.00</b>
<b>Expenditures</b>														
Altar Supplies	0.00	18.85	0.00	15.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	34.84	50.00
Building				239.17		(100.00)	443.00	1,868.55					2,450.72	0.00
Denominations Tithes	375.58	292.78	1,073.78	0.00	624.63	0.00	751.01	355.90	0.00	490.33	0.00	290.05	4,254.06	4,850.00
Dues and Subscriptions				99.99	258.95		215.28	36.34	79.00				689.56	501.00
Electricity	382.13	391.44	317.99	219.63	167.25	141.22	180.83	386.73	179.87	287.26	-65.00	331.38	2,920.73	3,000.00
Resting Place	100.00	0.00	250.00	200.00	200.00	0.00	44.60	100.00	0.00	0.00	0.00	888.90	1,783.50	1,000.00
Fundraisers	1.50	100.00	0.00	0.00	0.00	150.00	0.00	0.00	54.50	0.00	15.00	211.17	532.17	0.00
Insurance	0.00	301.41	301.41	0.00	1,124.75	0.00	867.13	0.00	423.52	737.04	0.00	0.00	3,755.26	3,624.00
Misc.	14.99	0.00	0.00	0.00	0.00	10.89	0.00	0.00	0.00	18.01	0.00	5.95	49.84	0.00
Mortgage	425.20	425.20	425.20	425.20	425.20	425.20	425.20	425.20	425.20	425.20	425.20	425.20	5,102.40	5,102.40
Office Admin Services	92.50	46.25	46.25	46.25	46.25	46.25	46.25	46.25	46.25	46.25	46.25	46.25	601.25	555.00
Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Internet Access	90.43	42.95	42.95	85.90	0.00	42.95	42.95	42.95	42.95	42.95	0.00	90.43	567.41	515.40
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17.99	17.99	0.00	35.98	50.00
Oil	256.00	256.00	256.00	256.00	256.00	256.00	256.00	256.00	300.00	300.00	300.00	300.00	3,248.00	3,072.00
Parking	156.00	-156.00	0.00	0.00	0.00	0.00	-108.00	216.00	-216.00	0.00	0.00	0.00	-108.00	0.00
Pastor Salary	1,085.00	2,170.00	2,170.00	2,170.00	2,170.00	2,170.00	2,170.00	2,170.00	2,170.00	3,255.00	1,085.00	2,170.00	24,955.00	26,040.00
Pensions	0.00	105.00	0.00	0.00	0.00	0.00	126.00	0.00	0.00	126.00	0.00	0.00	357.00	450.00
Pest Control	68.00	68.00	68.00	0.00	139.00	0.00	71.00	143.07	0.00	71.00	225.00	40.00	893.07	816.00
PNC Bank Pinacle Express Charge	54.25	53.20	54.25	53.20	53.20	53.20	54.95	53.90	55.30	54.25	54.60	55.30	649.60	600.00
Security	99.00	0.00	0.00	78.00	0.00	0.00	78.00	0.00	0.00	78.00	270.00	0.00	603.00	700.00
Special Collection										200.00		125.00	325.00	0.00
Trash Removal	0.00	0.00	0.00	0.00	0.00	0.00	90.00		0.00	110.00	0.00	90.00	290.00	0.00
Water & Sewer	280.97	0.00	0.00	305.00	0.00	0.00	290.97	0.00	0.00	325.19	0.00	0.00	1,202.13	1,000.00

New Light Metropolitan Community Church													
Budget vs. Actuals													
January - December, 2020													
	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget
Total Expenditures	\$ 3,481.55	\$ 4,115.08	\$ 5,005.83	\$ 4,194.33	\$ 5,465.23	\$ 3,295.71	\$ 4,635.04	\$ 5,399.40	\$ 5,148.69	\$ 6,270.95	\$ 3,111.08	\$ 5,069.63	\$ 52,486.80
Net Revenue	(\$417.55)	\$ 7,412.45	(941.68)	182.08	116.53	156.41	380.04	2,205.12	2,153.69	1,824.35	1,346.27	195.37	\$ 1,513.20
													\$ 2,705.72
													\$ 2,433.02

Resting Place	
Donations	\$ 1,863.50
Less Expenses	1,783.50
Balance	\$ 80.00



# **NEW LIGHT MCC 2021 BUDGET**

	2018	2019	2020	2021	
<b>Income:</b>					
Tithes and Offerings	\$ 52,500	\$ 49,700	\$ 48,500	\$ 52,000	
Fundraising			4,000	4,000	
Resting Place			1,000	1,000	
Christmas Extravaganza			500	500	
<b>Total Income:</b>	<b>\$ 52,500</b>	<b>\$ 49,700</b>	<b>\$ 52,500</b>	<b>\$ 56,000</b>	
<b>Expenses</b>					
Advertising	150	150	-		
Altar Supplies	50	50	50	50	
Cleaning Supplies	200	100	-	50	
Meetings & Education	250	100	100	100	Expenses for pastor attending meetings
Denomination Tithes	5,716	4,970	4,850	5,200	10% of regular giving
Donations	300	-	-		REACH, Free Clinic
Electricity	2,400	2,000	3,000	3,000	Reimbursed \$150/month
Resting Place	600	400	1,000	1,000	
Guest Speakers	500	200	200	100	
Insurance	3,000	3,050	3,624	3,624	\$302 per month
Dues & Subscriptions	400	351	501	666	Music (\$115) + Video (\$81) + Office 365 (\$100) + Zoom (\$140) + Clergy license (\$150) + Grant Station (\$80)
Mortgage	5,102	5,102	5,102	5,102	\$425.20 per month
Office Supplies:	100	-			
Internet Access	515	515	515	515	\$42.95 per month
Postage	75	50	50	50	
Office Printer Supplies	400	200	200	-	
Office Phone	480	-	-	-	
Office Admin Services	555	555	555	555	\$46.25 per month
Oil	-	2,160	3,072	3,600	\$300/month
Parking	576	-		1,296	\$108 per month
Pastor Salary	26,000	26,040	26,040	26,040	\$2170 per month
Pastors Discretionary Fund	500	500			
Pest Control	700	750	816	480	\$40 per month
PNC Bank Service Charges	500	500	600	660	\$55 per month
Security	750	700	700	600	
Trash				360	\$90 per quarter
UFMCC Pension	315	360	420	420	28 x 1.25 x 12
Water & Sewer	900	900	1,000	1,200	
<b>Total Expenses:</b>	<b>\$ 51,034</b>	<b>\$ 49,703</b>	<b>\$ 52,396</b>	<b>\$ 54,669</b>	
<b>Income Less Expenses</b>	<b>\$ 1,465.70</b>	<b>\$ (3.00)</b>	<b>\$ 104.20</b>	<b>\$ 1,331.20</b>	

# **Building Report**

For

**January 10, 2021**

Submitted by David A. Washington

We completed the following items with regards to the building:

- Continue to have the pest control come in.
- Trash is taken to the dump regularly.
- There was no cleaning of the Sanctuary in leu of the Christmas Party in December. The Sanctuary and Kitchen will be cleaned the second Saturday in January and possible the 3<sup>rd</sup> Saturday including the kid's space.
- We received an application for a volunteer but due to the covid-19 we are going to hold off on having that volunteer start.
- Spoke to the electrician in October. He was going to look at the front and give us a price for putting in a light at the door. And after 3 text messages and calls I have given up on him. Question on whether we can afford to have a light put in at this time. If so I will look at another electrician.
- There are some spots were painting is peeling in the Sanctuary above where Pastor Set. Do we have paint available to touch that up?
- Also, some of the flooring in the Sanctuary appear to be rising. Will keep an eye on this.
- We had to discontinue the making of sandwiches after church on Sunday. This has brought spiritual pain to some of the participants and we have tried to explain that this is for safety so that we can come together once we are ability to.

In loving Service,

**Building Committee**

New Light MCC  
Hagerstown, MD  
Request for Funds

We appreciate the opportunity to share our ministries as well as our dreams for increasing their impact. The monies that you gift New Light will benefit those without in our community. We are a small congregation of 30 with a big heart for those struggling in poverty and often go without. This ministry has been a great blessing. We receive no grant money. We are fully supported by our members and friends. If you have any questions, please feel free to call me at (717)682-1873.

1. New Light MCC is located in a high poverty area in which many homeless live on the streets nearby. We have attempted to meet the needs around us. No one is excluded. My wife and I live above the church and people will knock on the front door and she will try to find what they need.

We have a shelving unit outside our front door which we use to offer people food, hygiene items and clothes. We offer what is donated by church members and friends. Sometimes, we have little to nothing to put in the box.

We also provide a meal two days a week along with clothes and hygiene items. We feed about 75 people each time or until run out of food. We are limited in the number of days because of limited funds. Hygiene items are expensive and often can only provide limited numbers.

Before Covid-19, we opened the doors of the church for people to come in and rest during the day.

Monies received would go to purchasing food for meals, for our food box, as well as hygiene items and items for when we open the church again.

We would love to upgrade to a commercial kitchen. Our biggest dream is to have enough money to provide for those needing food, hygiene items and other needs such as blankets, hats, gloves.

2. An event that we call Christmas Extravaganza is held in December in which 100 children and family who live at or below poverty, are invited to a Christmas party of giving and receiving. We offer, crafts, presents, a meal and visit from Santa. But the best is the kids get to pick out gifts for each family members. We then wrap them so they can take them home for Christmas day. We struggle each year to make sure we have enough money to provide all the items for this project.

Money is also needed for other parties and giveaways that we do such as Valentine's Day, Easter, a Summer picnic and Halloween. We always provide food at each of these events.

3. We have dreamed of creating a recorded LGBTQ history of Washington County, MD. We have begun to gather information. Our need is equipment to facilitate this project. We are requesting \$9000 for a hardware upgrade to accomplish this as well as update our Facebook Live ministry. We live in a tri-state area and our outreach through Facebook is vital. During the Covid-19 pandemic, we have only been able to have those helping with the service attend since our sanctuary is so small. We are able to reach current members and also have been able to extend our reach outside our area. We were able to bring six new members from over 2 hours away in PA through our Facebook Live ministry.